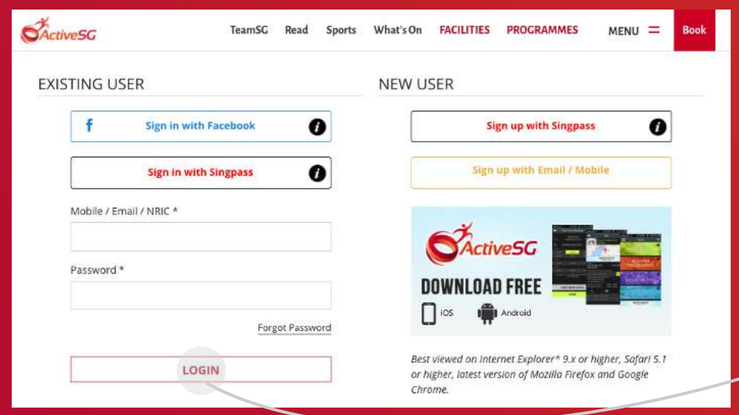
USER GUIDE: DOWNLOAD SWIMSAFER E-CERTIFICATE

01 Login to ActiveSG

Go to https://members.myactivesg.com/auth

Login using your child's ActiveSG account.

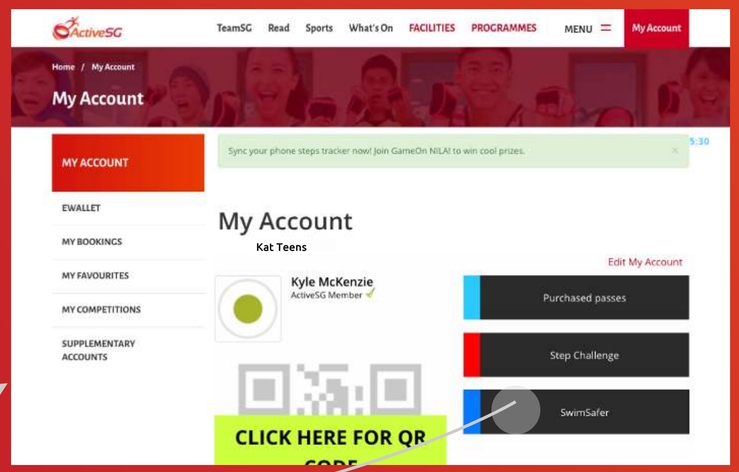
If your child has no account, kindly proceed to sign up.



02 Enter SwimSafer Page

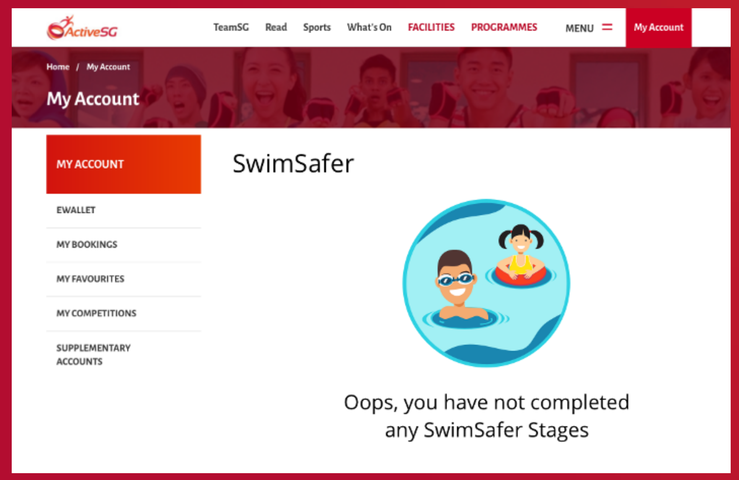
After login / sign-up, you will land on 'My Account' Page.

Click 'SwimSafer'.

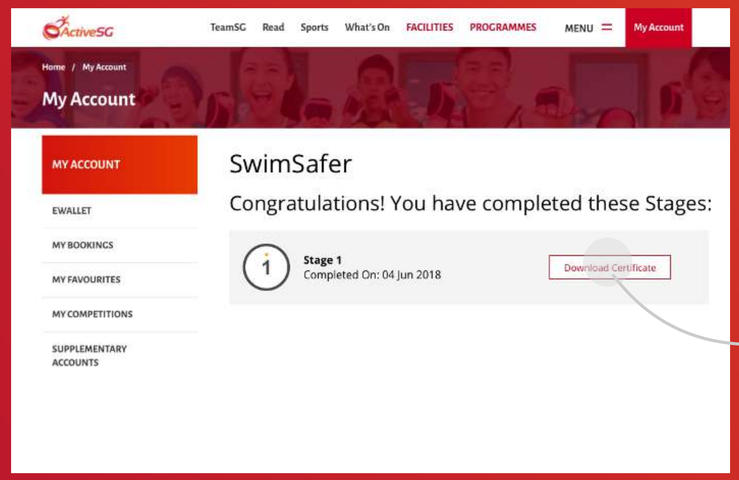


03 View SwimSafer Stages

If your child has yet to complete any stages, the page as shown below will be displayed.

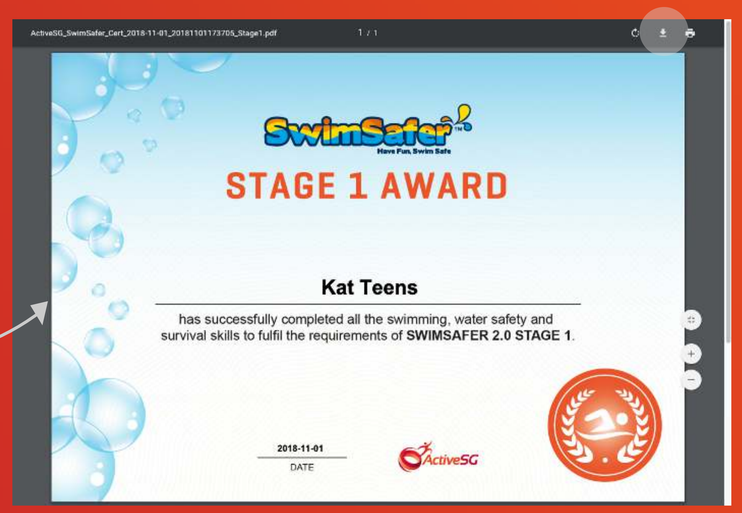


If your child has completed at least 1 stage, the completed stage(s) will be displayed. Click 'Download Certificate' to preview.



04 Preview & Download Certificate

Click the 'arrow down' icon at the top right corner to download your child's SwimSafer Certificate.

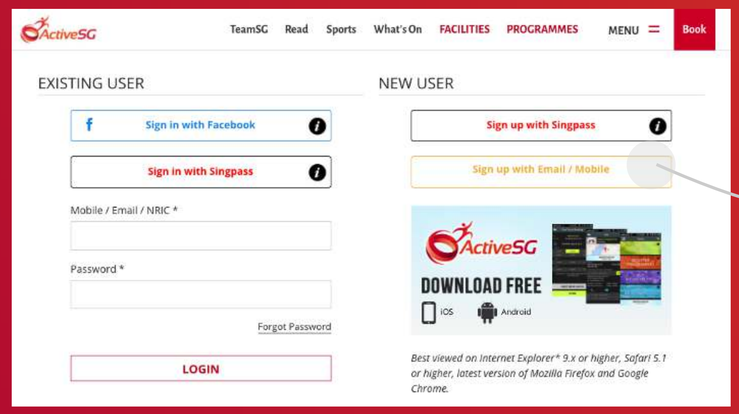


USER GUIDE: HOW TO SIGN UP AN ACOOUNT VIA ACTIVESG WEB USING EMAIL / MOBILE

01 Visit ActiveSG Website

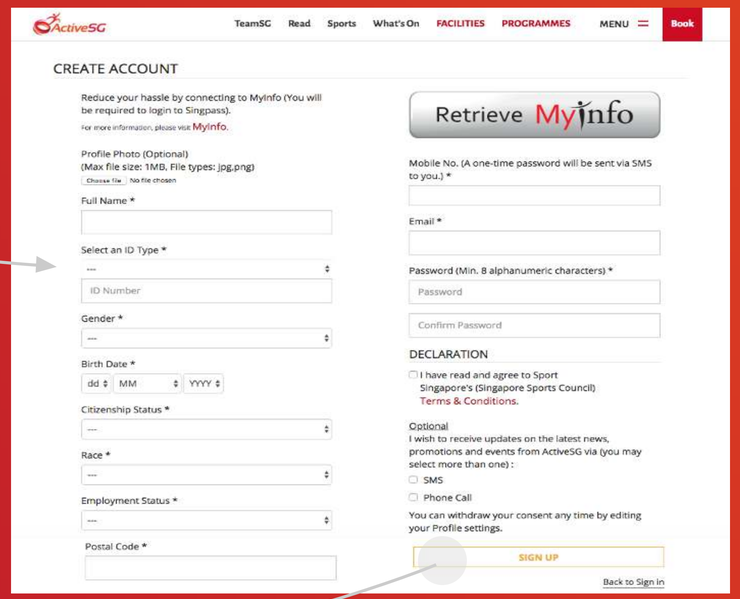
Go to https://members.myactivesg.com/auth

Click ' Sign up with Email / Mobile ' under new user.



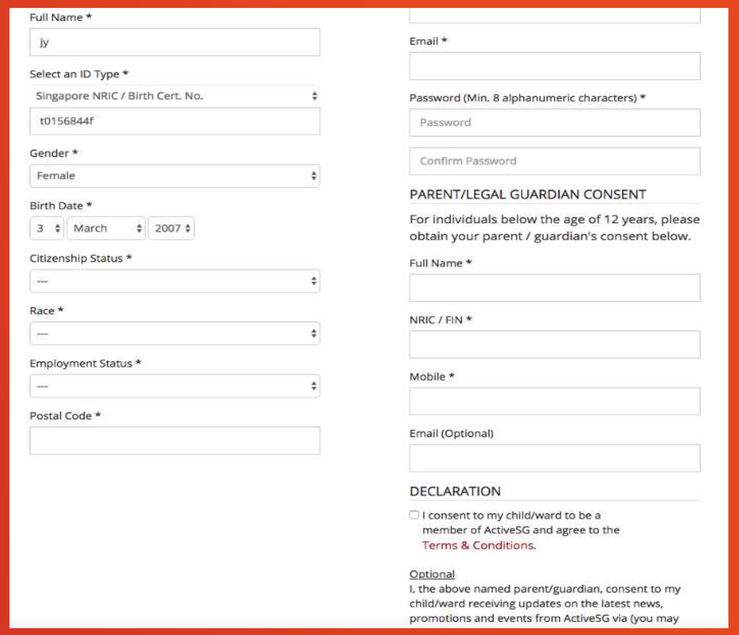
02 Create Account

Fill up the form & click ' SIGN UP '.



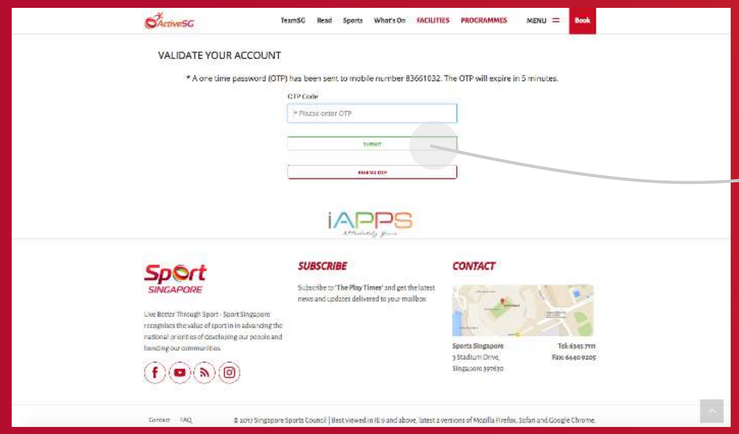
If your child is below 12 years old, he/she will need your consent.

You will fill up your particulars to give consent, then click 'SIGN UP'.



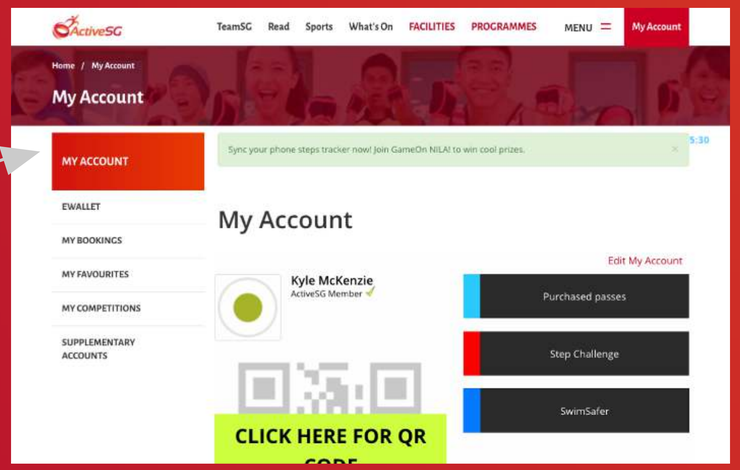
03 Enter OTP

Enter the OTP and click ' SUBMIT '.



04 Sign up - Success

You have created an account for your child.

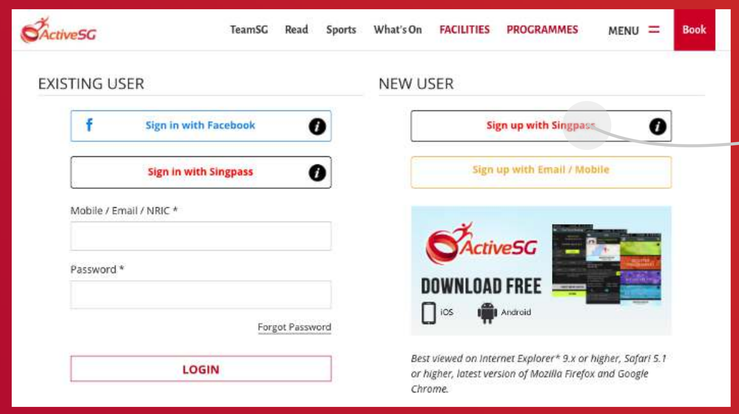


USER GUIDE: HOW TO SIGN UP AN ACOOUNT VIA ACTIVESG WEB USING SINGPASS

01 Visit ActiveSG Website

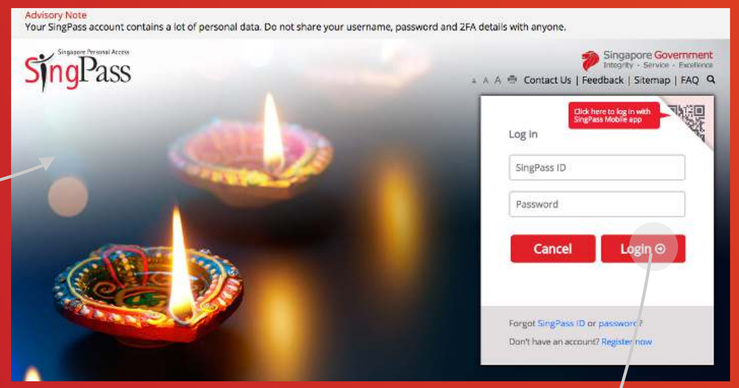
Go to https://members.myactivesg.com/auth

Click ‘ Sign up with SingPass ’ under new user.



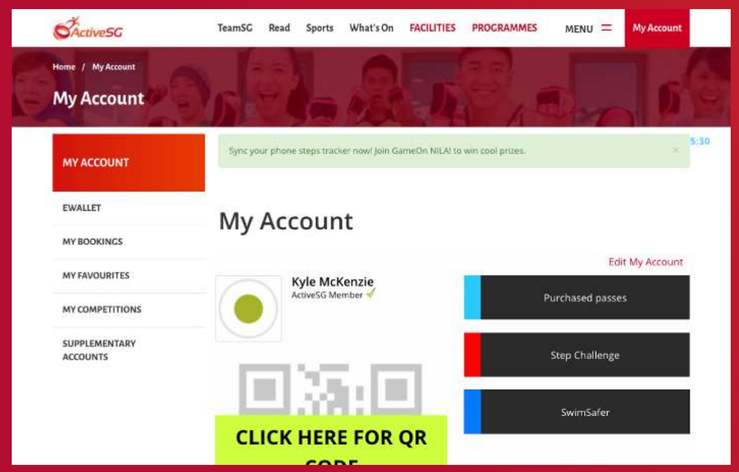
02 Log in to SingPass

Log in to SingPass using your child’s SingPass ID and Password.



03 Sign up - Success

You have created an account for your child.

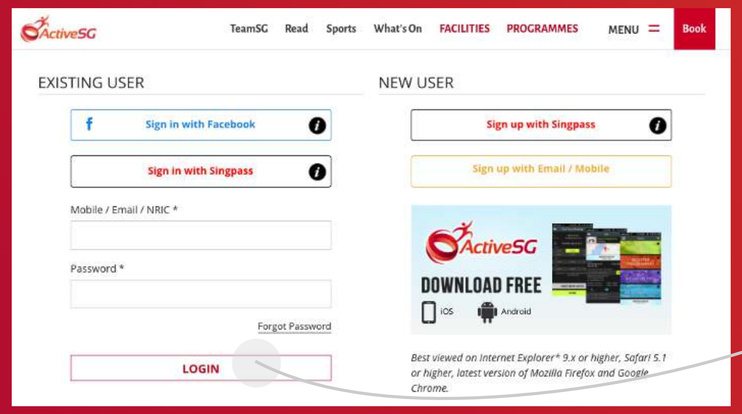


USER GUIDE: HOW TO ADD A SUPPLEMENTARY ACCOUNT

01 Log In to ActiveSG

Go to https://members.myactivesg.com/auth

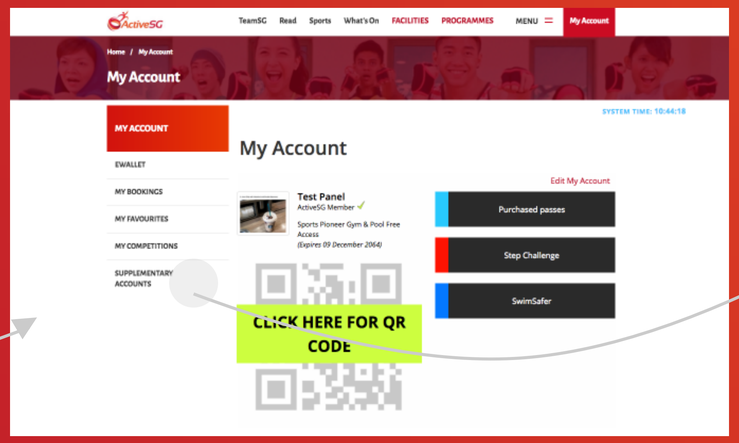
Log In to your account.



02 Enter Supplementary Account Page

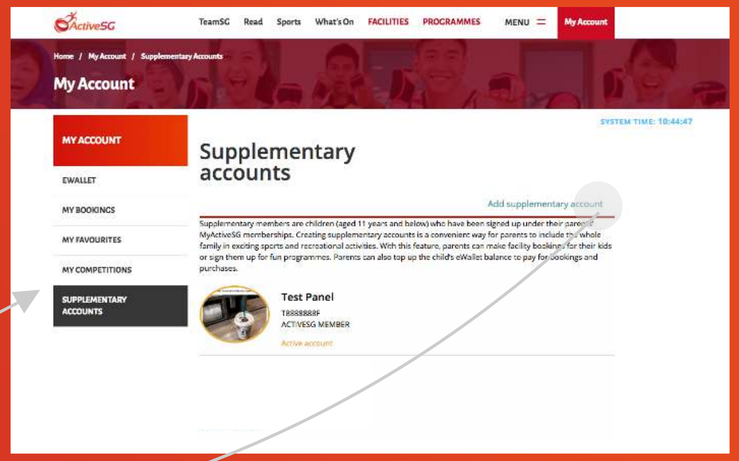
After login, you will land on 'My Account' Page.

Click 'SUPPLEMENTARY ACCOUNTS' on the left.



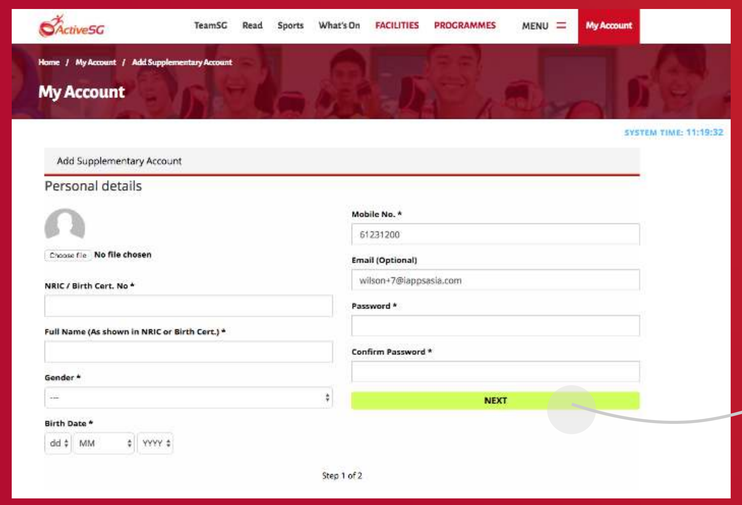
03 Add Supplementary Account

Click 'Add supplementary account'.

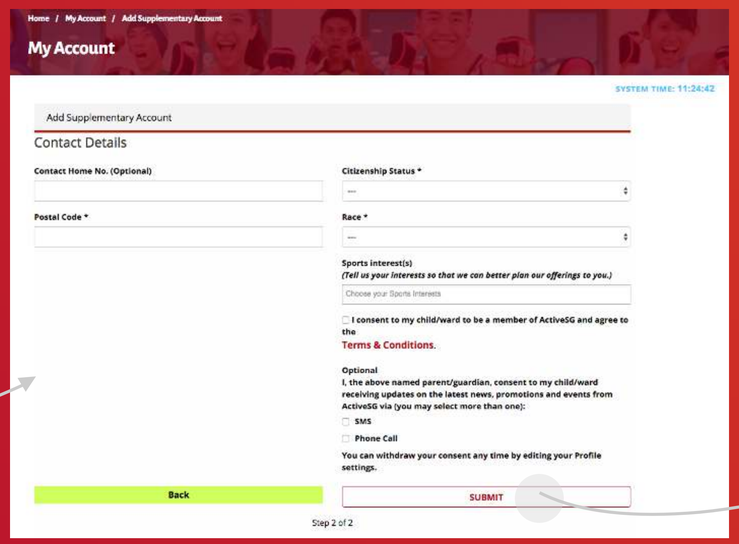


04 Enter Supplementary Account Details

Complete step 1 & click 'Next'.

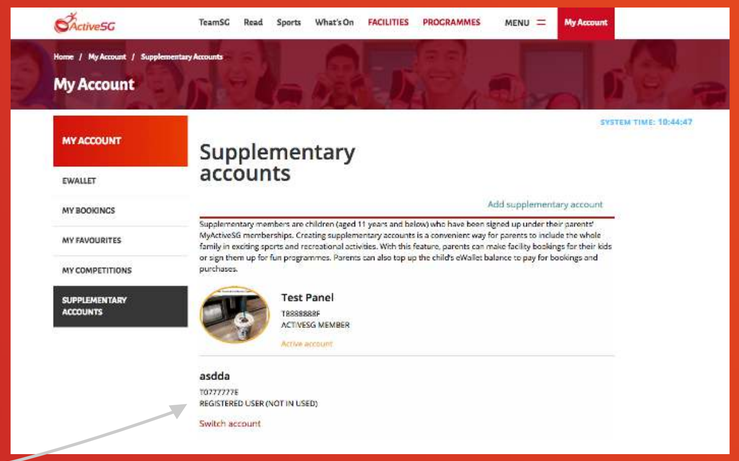


Complete step 1 & click 'Submit'.



05 Supplementary Account Added

You'll be directed to the supplementary account page with the newly added supplementary account.

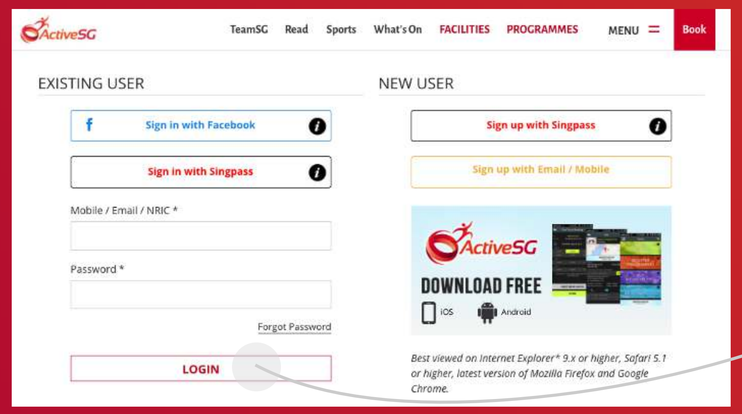


USER GUIDE: HOW TO CHANGE TO SUPPLEMENTARY ACCOUNT WHEN LOG-IN WITH PARENT'S ACCOUNT

01 Log In to ActiveSG

Go to https://members.myactivesg.com/auth

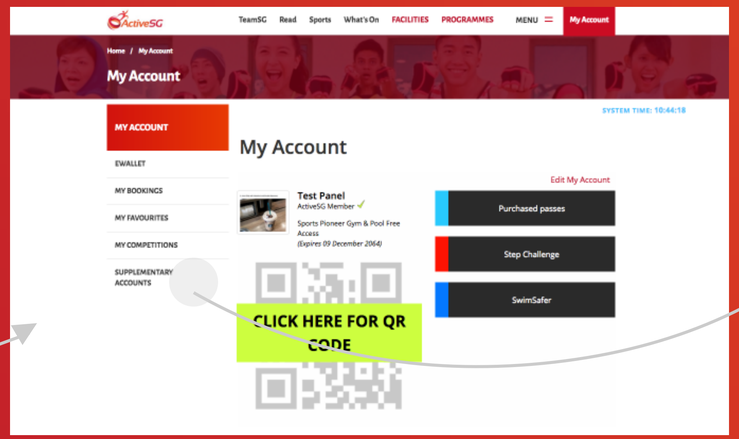
Log In to your account



02 Enter Supplementary Account Page

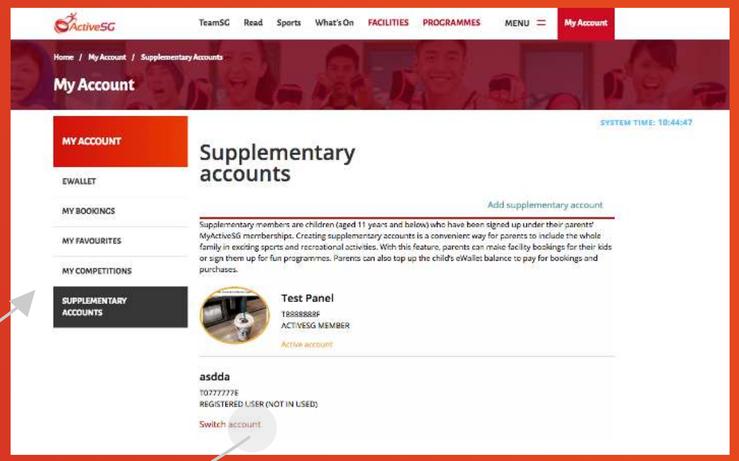
After login, you will land on 'My Account' Page.

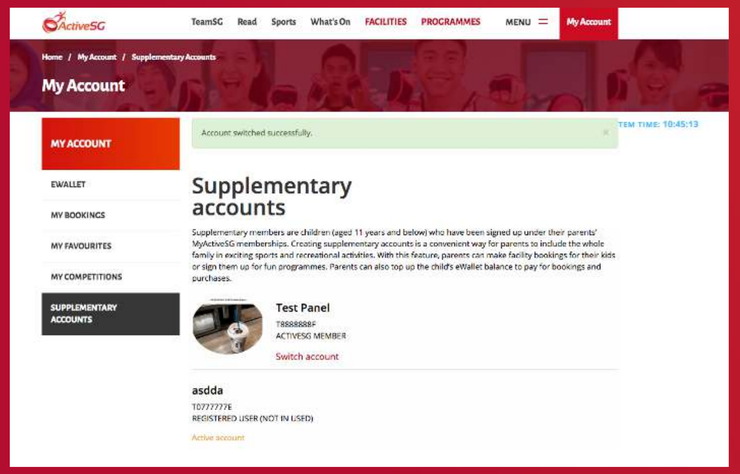
Click 'SUPPLEMENTARY ACCOUNTS' on the left



03 Switch to Supplementary Account

Click 'Switch account' of your child's supplementary account.



04 Switch account - Success

You will see your child's supplementary account is now active.